

**Big Lagoon Union School District
Board of Trustees Regular Meeting, April 10, 2018
MINUTES**

Members Present: *President Dana Margolis; Trustees Bill Gitt and KC Allen; Superintendent Jennifer Glueck*

Members Absent: *Jackie Tidwell, Deborah Morley*

1 OPENING OF MEETING

1.1 Call to Order

The meeting was called to order at 4:04

1.2 Approval of Agenda: Items to be removed or changes to the agenda will be made at this time.

Jennifer asked for the addition of 5.3, to authorize transfer of funds from Capital Outlay to Deferred Maintenance to cover the building work. Approval of the Agenda, including the consent agenda was moved by Bill; seconded by KC. 3-0

2 PUBLIC COMMENT (15 minutes)

This is an opportunity for members of the public to make comments. The Board does not answer questions or take action during this time. In the case of numerous requests to address the same subject, the Board may select representatives to speak on each item. Proper decorum is required at all times. Speakers will be required to step down for improper language or if improper topics or closed session items are discussed. Once Public Comment is complete, members of the public may observe proceedings but may not address the Board.

No members of the public were in attendance.

3 CONSENT AGENDA

3.1 Approval of Board Minutes

3.2 Approval of Warrants

3.3 Approval of Williams Report

4 SUPERINTENDENT REPORTS

4.1 Staff Reports (including Superintendent)

Jennifer added to her Superintendent report that she attended Active Assailant by the Humboldt County Sheriff's Office at HCOE and that the entire school participated in the Tsunami drill and beach evacuation practice.

4.2 Superintendent Goal Setting update

4.3 Effective School Governance

Discussed in Financial Update

5 BUSINESS AND LOCAL CONTROL

5.1 Financial Update

Jennifer discussed her conversation with Corey Weber, Chief Business Official at HCOE about the district's structural deficit and major reduction to the reserve as a result of the work done to the building in order to have the Prop 39 projects completed. He said that while the County Office will recommend certifying the budget, there is concern about the long term fiscal health of the district. The discussion with Corey also included an update to ways that the district is trying to manage the structural deficit, including: classified layoffs/reductions; certificated reduction; return of the Health and Welfare benefit cap after the one time (two year) increase; reductions in some expenses such as garbage service and possibly PG & E electric (because of Prop 39 projects of lighting retrofit and solar array installation).

5.2 LCAP/Dashboard update

The LCAP for this year is in progress. Parent surveys will be completed this week during conferences.

5.3 Action to approve the transfer of funds from Capital Outlay to Deferred Maintenance

Approval was moved by Bill, seconded by KC. 3-0.

6 ADMINISTRATION AND POLICY

- 6.1 Discussion and possible adoption of District openers for 2018-2021 successor agreement with Big Lagoon California Teachers Association

The Board intends to open the following articles for negotiations for the successor agreement:

Article 18- The district has an interest in clarifying the definitions and assignments of adjunct duties

Article 19- The district has an interest clarifying the Workday/Work Year/Calendar

Article 21.4 – The district has an interest in clarifying Parental Leave and adding language to address new legislation

Article 22.5.2 – The district has an interest in clarifying the Administrative Designee Duties

Classroom Teacher (Position Description)—The district has an interest in updating the job description for classroom teacher

Adoption of the proposed District openers was moved by Bill, seconded by KC. 3-0

- 6.2 Set dates for Public Hearing for Budget Adoption and LCAP approval and regular June Board meeting (proposed June 5th for Public Hearing, June 12th for Regular Board Meeting)

The dates were set as proposed. Public Hearing, June 5th, 2018 at 3:30 pm, Regular Board meeting on June 12, 2018 at 4:30 pm.

- 6.3 Update on Calendar and Bell Schedule for 2018-2019

The district has applied for a grant to the Orange County Department of Education which would allow for training and implementation of MTSS (Multi-Tiered Systems of Support). Jennifer suggests waiting until the grant is approved or denied before finalizing the calendar. The grant requires eight professional development days. The district may opt to adjust the calendar so that some of those days are non-instructional days for students.

7 INSTRUCTION, CURRICULUM, AND STUDENT SERVICES

- 7.1 Updates provided in Superintendent Report

8 FACILITIES AND TRANSPORTATION

- 8.1 Updates on facilities and transportation provided in Superintendent Report

9 COMMUNITY AND CORRESPONDENCE

Betty Ferniz continues to support the PTO with a monthly donation and good will.

10 CLOSED SESSION

- 10.1 Inter-district Attendance Agreements

- 10.2 Personnel: Discipline, Dismissal, Release (Government Code section 54957):

- 10.3 Conference with Labor Negotiator (Government Code section 54957.6)

Agency Negotiator: Jennifer Glueck

Organization representing employee: Big Lagoon California Teachers Association

11 RECONVENE TO OPEN SESSION

- 11.1 Report out on any action taken in closed session

Interdistrict transfer #18 was approved (for 2017-2018)

12 FUTURE AGENDA ITEMS

Date of next meeting: Tuesday, May 8, 2018 @4:30 pm

13 ADJOURNMENT

The meeting adjourned at 5:05 pm